

# Kagawaran ng Edukasyon

## REHIYON V

#### TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA

January 11, 2024

## OFFICE MEMORANDUM

No. \_\_\_\_\_\_, s. 2024

## SUBMISSION OF FY 2023 PHYSICAL AND FINANCIAL ACCOMPLISHMENT REPORT OF PROGRAMS, PROJECTS, AND ACTIVITIES

To: Assistant Schools Division Superintendent Chief Education Supervisors CID, OSDS, and SGOD Concerned Personnel All Others Concerned

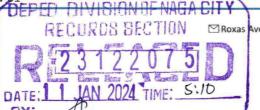
- 1. Pursuant to Regional Memorandum No. 42, s. 2024 re: Submission of FY 2023 Physical and Financial Accomplishment Report of Programs, Projects, and Activities, all the concerned SDO personnel are required to prepare the needed reports on or before January 31, 2024, to be submitted to the Planning and Research Section SEPS Vilma B. Cueto.
- 2. Herewith are the persons involved in the preparation of SDO Naga FY 2023 Physical and Financial Accomplishment Report of Programs, Projects, and Activities with specific functions:

Persons Involved	Functions
Chair -ASDS	<ul> <li>✓ Oversees the preparation of the FY 2023         Physical and Financial Accomplishment Report of Programs, Projects, and Activities     </li> <li>✓ Ensures its submission on or before the deadline</li> </ul>
Vice Chair - OIC SGOD Chief	✓ Leads and supervises the preparation and submission of FY 2023 Physical and Financial Accomplishment Report of Programs, Projects, and Activities
Members	
PRS SEPS Vilma B. Cueto	<ul> <li>✓ Ensures the completeness and accuracy of the parts based on the education resource inputs/dashboard</li> <li>✓ Provides introduction/SDO profile</li> <li>✓ Comprehensive Reports on Education Policy Development Program</li> </ul>
SMME OIC SEPS Maria Teresita	<ul> <li>✓ Spearheads the organization of the M and E reports, prepares dashboard, and ensures the inclusion of best practices</li> <li>✓ Ensures the completeness and accuracy of the Support to Schools and Learners Program</li> <li>✓ SBFP</li> <li>✓ Government Assistance and Subsidies</li> </ul>
DIO Atty. Darcy De Lima	✓ Assists on the preparation of the report considering the milestones of the Division Office
Engr. Junmar Aguilar	<ul> <li>Ensures the completeness and accuracy of the Basic Education Facilities</li> <li>Construction of New School Buildings</li> <li>Delivery of School Furniture</li> <li>Repair and Rehabilitation of Classrooms</li> </ul>





DO 31, s. 2019 Rev 0



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## Republika ng Pilipinas

## Kagawaran ng Edukasyon

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## TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA

Persons Involved	Functions
	Electrification of School Sites
	<ul> <li>Quick Response Fund (QRF)</li> </ul>
	Gabaldon Heritage Schools Restoration and
	Conservation
	Last Mile Schools
POIII Michelle A. Lo	<ul> <li>Prepares the dashboard and provides analysis on the KPIs</li> </ul>
	✓ CY 2023 Highlights of Accomplishments per
	KRA
ITO Michael Noe B. Dizon	✓ Ensures the completeness and accuracy of
	DepEd Computerization Program
EPS Cesar T. Arriola	✓ Ensures the completeness and accuracy of
DDG DI GD G	Textbooks and other Instructional Materials
EPS Rhea SB. Samino	✓ Ensures the completeness and accuracy of
EPS Noel A. Balares	Learning Tools and Equipment - Science
EPS Herman E. Bobis	and Mathematics (LTE - SM)
EPS Herman E. Books	✓ Ensures the completeness and accuracy of
	Learning Tools and Equipment - Technical
	Vocational and Livelihood Equipment (LTE – TVL)
EPS Eduardo C. Laureles	✓ Ensures the completeness and accuracy of
EPS Jarme D. Taumatorgo	Inclusive Education Program (SPED,
EPS – ALS Gerardo P. Brizuela	Madrasah, and FLO-ALS)
AO V Salvacion T. Verona	✓ Provides financial reports on all the basic
	education resources such as teachers, learning
	resources, and others
AO IV Shiela M. Margarita	<ul> <li>Ensures the completeness and accuracy of</li> </ul>
Durante	New School Personnel
Dr. Joanne G. Sebastian	✓ Ensures the completeness and accuracy of
	School-based Feeding Program
SEPS Joseph M. Condeno	✓ Provides comprehensive reports on Education
	Human Resource Development programs,
EPS II Antonette C. Maristela	activities, trainings conducted  ✓ Provides comprehensive reports on FY 2023
	National and International
	Awards/Recognitions Received (Teachers,
	Students, School Leaders)
OIC PSDS Joretze S. Carandang	✓ Provides comprehensive reports on LEARNING
	RECOVERY INITIATIVES

- 3. A short orientation will be conducted on January 12, 2024 at Dona Jamora Hall, Villa Caceres Hotel during the PIRPA Workshop.
- 4. All expenses relative to the conduct of the activity shall be charged against Division MOOE/local funds subject to the usual budgeting, accounting, and auditing rules and regulations.

5. Compliance with this memorandum is desired.

SUSAN S. COLLANO CESO V Schools Division Superintendent

DO 31, s. 2019 Rev 01









